

**UNADOPTED
POLEGATE TOWN COUNCIL**

**Minutes of the Special Full Council meeting held on Monday 18th June 2012
in the Council Chamber, 49 High Street Polegate at 7.15pm**

Present: Cllrs M Cunningham **MC** (Chair), Mrs M Piper **MP**, J O’Riordan **JOR**, G Gibbs MBE **GG**, T Voyce **TV**, Mrs C Berry **CB**, Mrs J Voyce **JV**, J Harmer **JH** (8)

Not Present: Cllrs M Clewett **MCI**, D Shing **DS**, M Pybus **MP**, G Carter **GC**, E Board **EB**, S Shing **SS**, (6)

1 member of the public

Minute No.	Subject/Resolution	Action
10275	Apologies for absence G Carter (ill health) No other apologies were received.	-
10276	Declarations of Interest in any items on the agenda None	-
10277	Opportunity for Public comment None present	-
10278	Approval of Year End Accounts, Annual Governance Statement & internal Audit report for submission of annual return It was resolved to approve the accounts for payment VOTE All in favour It was resolved to approve the annual governance statement VOTE All in favour It was resolved to approve the internal audit Report VOTE All in favour	
10279	Risk Assessment Review All papers had been circulated to members prior to the meeting. Cllr Harmer arrived at 7.17pm It was resolved that the risk assessment procedure was satisfactory and that the risk assessments comply with the risk assessment policy. VOTE All in favour	

The meeting closed at 7.20pm