

## UNADOPTED

### POLEGATE TOWN COUNCIL

Minutes of the Finance Committee meeting held on Tuesday 8<sup>th</sup> December 2009 in the Council Chamber, 49 High Street, Polegate at 7:30 p.m.

Present: Cllr. M. Cunningham (Chair), G. Carter, S Barber, J Harmer  
Mrs. M. Piper, A. Watkins, Mrs J Voyce, T Voyce, and J Rogers

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#### **8916 Apologies for absence**

None

#### **8817 Declarations of interest in any items on the agenda**

Cllr S Barber – Personal and Prejudicial – Agenda item 8919 Mayors Allowance.

All Council members – Personal and non prejudicial – Agenda item 8919 – As residents of Polegate.

#### **8918 Minutes of the meeting held on 28<sup>th</sup> October 2009**

These had been approved at Council and the chair was authorised to sign them as a true record.

#### **8919 Budgets for 2010/2011**

All budget headings were looked at in full and each item was Discussed at length. All proposals were voted on and carried.

#### **It was recommended that Employee Costs be amended as follows-**

- **Pension Contributions (ER's) be set at zero**
- **Overtime would increase to £2000. This would be used at the Clerks discretion for duties carried out by the Admin Assistant.**
- **Travelling Expenses decrease to £1000**
- **National Insurance (ER's) would increase to £8043**

#### **It was recommended that Administration Costs be amended as follows –**

- **Office IT Equipment be increased to £3000**
- **Legal Fees would increase to £3000**
- **First Aid would increase to £150**
- **Newsletter production would increase to £1500. This would enable the newsletter to be delivered four times a year.**

#### **It was recommended that Town Councillors Costs would be**

**amended as follows –**

- **Mayors Allowance would increase to £2000**

**It was recommended that General Administration would be amended as follows –**

- **Grants to other Organisations would decrease to £4000**

**It was recommended that Council Offices would be amended as follows –**

- **Electricity would increase to £1000**
- **Other Office Equipment would decrease to £2000**
- **Refuse Collection (Commercial) would decrease to £1500. The refuse bin at the Council Offices would be smaller and also the bin at Polegate War Memorial Recreation Ground would no longer be required.**
- **Security; Locks Keys and Safe would be at zero.**

**It was recommended that 51 High Street would be amended as follows –**

- **Expenditure would be decreased to zero**

**It was recommended that The Pavilion, Wannock Road would be amended as follows –**

- **Maintenance be increased to £4000**

**It was recommended that Town Centre and Community Safety would be amended as follows –**

- **CCTV costs be decreased to zero. This will be discussed under confidential items.**

**It was recommended that Recreation Grounds/Facilities would be amended as follows –**

- **Playground equipment be decreased to £5000**

**It was recommended that there would be no changes to Highways costs.**

**It was recommended that Allotments would be amended as follows –**

- **Improvements be increased to £200 to include fencing provision**

**It was recommended that Street Lighting would be amended as follows –**

- **New work/Improvements/Repairs would be increased to £4000**

**The Clerk would seek instruction to get all street lights checked as some are ageing.**

**It was recommended that Prizes and Prize giving would be amended as follows –**

- **Prize Party would be increased to £50**

**It was recommended that no changes would be made to The Polegate Partnership and The Youth Worker Polegate Project since the recommendations from General Purposes 18<sup>th</sup> November 2009.**

**It was recommended that no changes would be made to the Planning Committed since the recommendations from the Planning Meeting on 2<sup>nd</sup> December 2009.**

**It was recommended that The Retired be decreased to £1000 (recommended at General Purposes 18<sup>th</sup> November 2009 to be £500)**

**It was recommended that the budget for 2010/2011 should be approved by Full Council at a net deficit of £235,037 (excluding precept) and that the precept for 2010/2011 should be set at £234,000.**

**This would equate to Council Tax for Band D property of £80.18 per annum.**

### **8920 Grant applications**

A letter had been received from Polegate and Willingdon Out and About Group of East Sussex Disability Association thanking the Council for their grant of £300

Sussex County Playing Fields Association	Donation for the year ending 31/3/2010	Not recommended
E Sx Association for the Blind and Partially Sighted	Donation for 2010/2011	To be held over until next Financial year (March/April)
Wealden Citizens Advice	Donation for 2010/2011	To be held over until next Financial year (March/April)

### **8921 Financial Reports**

- i) Income and Expenditure against budgets to date. These were circulated and noted by all members.
- ii) High Sheriffs visit – The Clerk reported that the final accounts would be completed for the Full Council on Monday 14<sup>th</sup> December.

### **8922 Resolution to take business into confidential session**

**It was resolved that due to the confidential nature of the next business to be transacted the press and public be excluded from the rest of the meeting.**