

UNADOPTED

POLEGATE TOWN COUNCIL

Minutes of the Finance Committee meeting held on Wednesday 4th June 2008 in the Council Chamber, 49 High Street, Polegate at 7:00 p.m.

Present: Cllrs. M Cunningham (Chair), S. Barber, G. Carter, Mrs. D. Joy, Mrs. M. Piper, Mrs J Voyce, T. Voyce, A Watkins

8069 Apologies for absence

Apologies were received from Cllrs J Harmer, J Rogers

8070 Declarations of interest in any items on the agenda

8071 Minutes of the meeting held on 7th April 2008

These had been approved by Council on 14 April 2008

8072 Matters arising

Cllr G Carter asked what length of contract the Clerk had managed to negotiate with EDF Energy for energy supply to the street lamps. The reply was 2 years.

The Clerk reported the following the questions posed by Cllr A Watkins she had checked on Section 137 spending but could not find it itemised separately within the accounts, however in her opinion she considered that the following items would be Section 137: Flower beds, Xmas decorations, and grants.

The computer account system was discussed and the Clerk was to undergo some training on existing system next week.

8073 Notification of items dealt with as urgent

Resolved to accept EDF Energy's estimate of £205.44 + VAT for the repair of the lamp in Brook Street which had been damaged when hit by a high sided vehicle

8074 Internal Auditor's Report 2007 -08

The Clerk explained that the recommendations made by the auditor in his report have been completed with the exception of the appraisal for the Assistant Clerk which will be carried out in the next few days.

8075 Appointment of Internal Auditor 2008-2009

Resolved to appoint Mr Graham Parish as Internal Auditor for another year. Mr G Parish is to be asked to give Council quarterly reports.

The Clerk is to check with SALC on the criteria required for an internal Audit and ensure that Mr Parish understands what the Town Council requires from his report.

8076 Burial Grants

Resolved to rescind the previous Council resolution in 1982 to grant a burial grant to those who were interred at Hailsham Cemetery. No burial grants would be offered by Polegate Town Council.

8077 Title Deeds

Members present noted the Deeds held by Adams & Remer in Lewes but to check that copies of these deeds were held in the office and to verify no 11 Tenancy agreement of the Centre, Polegate as members felt that this was no longer valid.

8078 Subscriptions

Members present noted the subscriptions paid by the Council during 2007.08

Resolved that the Clerk through the Council could join the Society of Local Council Clerks at a cost of £224.00 per annum.

8079 Grants and donations for Financial Year 2008/2009

It was resolved to allocate the following organisation a grant during the financial year 2008/09.

<u>Organisation</u>	<u>Grant</u>
Salvation Army	£500.00
Total spent	£500.00

Having carefully examined the accounts of the following organisations members agreed not to allocate a grant for this financial year:-

Relateen
ESCC Association for the Blind
St John's Church Polegate

8080 Maintenance Prices – Street lighting Contract

The increase for the maintenance for 2008.09 was 1.87%

8081 Annual Accounts Progress

These will be progressed once the Clerk has undergone training which has been arranged for 11th June 2008.

8082 Funding for Youth Worker

The funding bid for the Youth Worker failed and therefore any funds for an additional youth worker would be taken from Council precept as agreed at the budget meeting.

8083 Date of Next Meeting

Wednesday 2nd July 2008

There being no other business the Chair declared the meeting closed