

## UNADOPTED

### POLEGATE TOWN COUNCIL

Minutes of the Finance Committee meeting held on Tuesday 16<sup>th</sup> February 2010 in the Council Chamber, 49 High Street, Polegate at 7:30 p.m.

Present: Cllr. M. Cunningham (Chair), G. Carter,  
Mrs. M. Piper, Mrs J Voyce, T Voyce, and J Rogers

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**9001 Apologies for absence**

The following apologies had been received and accepted  
Cllr S Barber – Work Commitments, Cllr Mrs J Bigsby – Holiday,  
Cllr J Harmer – Family Commitments, Cllr A Watkins – Unwell.

**9002 Declarations of interest in any items on the agenda**

None

**9003 Minutes of the meeting held on 8<sup>th</sup> December 2009**

These had been approved at Council and the chair was authorised to sign them as a true record.

**9004 Internal Auditors Report December 2009**

The Internal Auditors Report on Payroll and Employment Costs Had been received and the recommendations had been noted.

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| <p><b>It was resolved that an Order Book be created and back dated from 1<sup>st</sup> January 2010 in accordance with the Financial Regulations.</b></p> |
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**9005 Bank Accounts**

An appointment had been made at the bank to review the bank Mandate and to gain some information on investments.  
Cllrs Cunningham, Watkins and Carter together with the Clerk Will attend this meeting.

**9006 Grant applications**

A letter had been received from the Polegate Community Association in acknowledgement for the grant they had received.

**9007 Year End Close**

A letter had been received stating that the End of Year Close Down will take place on 4<sup>th</sup> May 2010.

**9008 Financial Reports**

- a) Income/Expenditure against budgets to date  
These had been circulated and noted by all members.  
All first aid boxes need to be restocked or replaced. The CAB Phone needs to be looked at as the bill seems to be getting More expensive. The invoice for Wannock Road has now been Paid.
- b) Purchase of New Play Equipment  
A discussion took place at purchasing an extra piece of Equipment for Wannock Road. No monies had been set aside For this extra piece of equipment.

**It was resolved that there this would be taken back to General Purposes stating that this piece of equipment could not be purchased at this present time.**

- c) Council Waste Bin Expenditure  
Correspondence had been received from a High Street trader Regarding the Commercial Bins that the Council use. The Chairman of the Finance Committee expressed his thanks to The resident for the information.

**It was resolved that the Clerk would look further into the expenditure of the Council Waste Bins to gain quotes.**

- d) Purchase of New Union Flag  
The Union Flag outside the Council Offices is beginning to look Worn and needs to be renewed. It was last renewed 2 years Ago.

**It was resolved that 2 flags be purchased to have one in reserve.**

**9009 Resolution to take business into confidential session**

**It was resolved that due to the confidential nature of the next business to be transacted the press and public be excluded from the rest of the meeting.**